



QUALIFICATIONS PACK - OCCUPATIONAL STANDARDS FOR ARMED SECURITY GUARD [PRIVATE SECURITY SECTOR]

What are Occupational Standards(OS)?

- OS describe what individuals need to do, know and understand in order to carry out a particular job role or function
- OS are performance standards that individuals must achieve when carrying out functions in the workplace, together with specifications of the underpinning knowledge and understanding

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Introduction

Qualifications Pack – Armed Security Guard

SECTOR: PRIVATE SECURITY

SUB-SECTOR: 1. COMMERCIAL
2. INDUSTRIAL

OCCUPATION: GUARDING (ARMED)

REFERENCE ID: SSS/Q0201

Armed Security Guards in the Private Security Sector are responsible for monitoring premises and property through physical presence and deter threats by using legally permitted weapons.

Brief Job Description: The primary role of an Armed Security Guard entails guarding designated premises and people. The core responsibility of an Armed Security Guard includes guarding life, property and premises against threats & risks. The role requires initiative and effective communication.

Personal Attributes: An Armed Security Guard needs to bear a good moral character, pleasing deportment, even temperament, healthy habits and good grooming in addition to being physically fit, mentally robust, intelligent and proficient in handling of firearms. He/ she needs to be alert, calm and confident to control situations effectively using personal initiative. The Guard's presence needs to generate confidence in perilous situations.



Job Details

Qualifications Pack Code	SSS/Q0201		
Job Role	Armed Security Guard		
Credits (NVEQF/NVQF/NSQF)	TBD	Version Number	1.0
Sector	Private Security	Drafted on	01 Apr 2013
Sub-sector	1. Commercial 2. Industrial	Last reviewed on	11 Apr 2013
Occupation	Guarding (Armed)	Next review date	01 Apr 2015
Job Role	Armed Security Guard		
Role Description	To guard designated premises and people aided by legally permitted weapons. The core responsibility includes guarding life, property and premises against threats & risks.		
NVEQF / NVQF level	4		
Minimum Educational Qualifications	Class X		
Maximum Educational Qualifications	Not Applicable		
Training	160 hours of training according to PSARA-2005 requirements		
Applicable National Occupational Standards	<p>Click on the hyperlink to read/download the required NOS</p> <ol style="list-style-type: none"> 1. SSS/N0201 - Security tasks in accordance with basic security practices 2. SSS/N0202 - Observe safety norms while handling firearms 3. SSS/N0203 - Deal with security situations warranting use of licenced firearms 4. SSS/N0204 - Provide private armed guarding service to people, property and premises 5. SSS/N0205 - Support guarding duties with licenced firearms 6. SSS/N0206 - Carry out routine armed guarding duties 7. SSS/N0207 - Support cash and valuables-in-transit operations 8. SSS/N0208 - Armed guarding duties in commercial deployments 9. SSS/N0209 - Armed guarding duties in industrial deployments 10. SSS/N0210 - Positive projection of self and the organization 11. SSS/N0102 - Conform to rudimentary legal requirements of Private Security Agencies (Regulation) Act – 2005 when undertaking security tasks 12. SSS/N0108 - Health and safety 		
Performance Criteria	As described in the relevant OS units		



Definitions

Keywords /Terms	Description
Sector	Sector is a conglomeration of different business operations having similar businesses and interests. It may also be defined as a distinct subset of the economy whose components share similar characteristics and interests.
Sub-sector	Sub-sector is derived from a further breakdown based on the characteristics and interests of its components.
Vertical	Vertical may exist within a sub-sector representing different domain areas or the client industries served by the industry.
Occupation	Occupation is a set of job roles, which perform similar/related set of functions in an industry.
Function	Function is an activity necessary for achieving the key purpose of the sector, occupation, or area of work, which can be carried out by a person or a group of persons. Functions are identified through functional analysis and form the basis of OS.
Sub-functions	Sub-functions are sub-activities essential to fulfil achieving the objectives of the function.
Job role	Job role defines a unique set of functions that together form a unique employment opportunity in an organization.
Occupational Standards (OS)	OS specify the standards of performance an individual must achieve when carrying out a function in the workplace, together with the knowledge and understanding, he/she needs to meet that standard consistently. Occupational Standards are applicable both in the Indian and global contexts.
Performance Criteria	Performance Criteria are statements that together specify the standard of performance required when carrying out a task.
National Occupational Standards (NOS)	NOS are Occupational Standards which apply uniquely in the Indian context.
Qualifications Pack Code	Qualifications Pack Code is a unique reference code that identifies a qualifications pack.
Qualifications Pack(QP)	Qualifications Pack comprises the set of OS, together with the educational, training and other criteria required to perform a job role. A Qualifications Pack is assigned a unique qualification pack code.
Unit Code	Unit Code is a unique identifier for an Occupational Standard, which is denoted by an 'N'.
Unit Title	Unit Title gives a clear overall statement about what the incumbent should be able to do.
Description	Description gives a short summary of the unit content. This would be helpful to anyone searching on a database to find the required one.
Scope	Scope is the set of statements specifying the range of variables that an individual may have to deal with in carrying out the function which have a critical impact on the quality of required performance.
Knowledge and Understanding	Knowledge and Understanding are statements which together specify the technical, generic, professional and organizational specific knowledge that an individual needs in order to perform up to the required standard.



Acronyms

Keywords /Terms	Description
OS	Occupational Standard(s)
NOS	National Occupational Standard(s)
QP	Qualifications Pack
NVEQF	National Vocational Education Qualifications Framework
PSARA	The Private Security Agencies Regulation Act (PSARA) 2005



National Occupational Standard



Overview

This unit provides Performance Criteria, Knowledge & Understanding and Skills & Abilities for armed security guards in carrying out duties in line with basic security practices.



SSS/N0201 Security tasks in accordance with basic security practices

National Occupational Standard

Unit Code	SSS/N0201
Unit Title (Task)	Security tasks in accordance with basic security practices
Description	This unit provides Performance Criteria, Knowledge & Understanding and Skills & Abilities for armed security guards in carrying out duties in line with basic security practices.
Scope	<p>Risks and Threats.</p> <ul style="list-style-type: none"> • Unauthorised entry and trespass • Aggressive and drunken behaviour • Loitering and littering • Eve teasing and molestation • Robbery, theft, pilferage and shoplifting • Violence and assault • Murder and suicide • Kidnapping • Public demonstration, labour unrest and crowd control • Accidents while handling weapons <p>Security Organisations.</p> <ul style="list-style-type: none"> • Armed Forces – Army, Navy, Air Force • Central Armed Police Forces – CISF, CRPF, BSF, RPF • Civil Police <p>Private Security Sub-sector. Commercial and Industrial</p> <p>Hazards/Disasters and Emergencies.</p> <ul style="list-style-type: none"> • Hazards/ Disasters – Floods, storms, earthquake, fire incidents, accidents, industrial accidents, building collapse • Emergencies – Medical emergencies, emergencies arising due to crime, accidents and disasters <p>Role – Private Security Sector.</p> <ul style="list-style-type: none"> • To provide guarding services to society, commerce and industry • Assist law enforcement agencies <p>Organisations Dealing with Hazards/ Disasters and Emergencies.</p> <ul style="list-style-type: none"> • Police • Fire Department • Ambulance Services <p>Weapons and Firearms.</p> <ul style="list-style-type: none"> • Gun, rifle, pistol, revolver • Bomb, grenade, improvised explosive device, explosive • Knife, sword, spear, baton, lathi
Performance Criteria (PC) w.r.t. the Scope	
Element	Performance Criteria
Carry out assigned security tasks	<p>To be competent, the user/individual on the job must be able to:</p> <p>PC1. Carry out assigned security duties in line with procedures and instructions</p> <p>PC2. Respond and report about risks and threats</p> <p>PC3. Respond and report about hazards and emergencies</p>



SSS/N0201 Security tasks in accordance with basic security practices

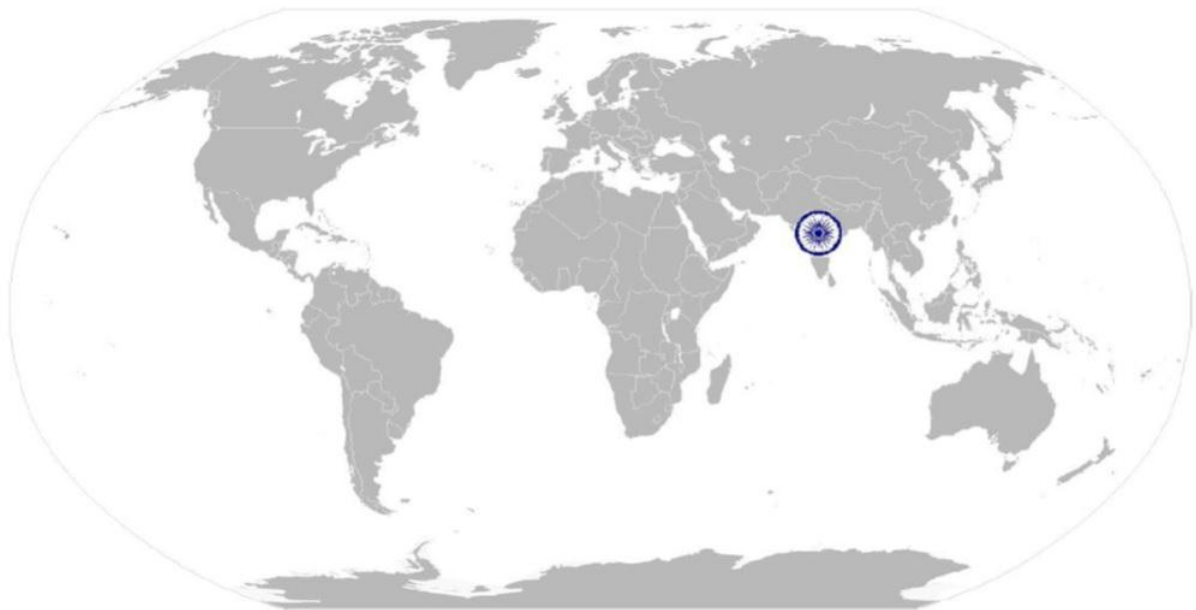
	PC4. Assist police and other organisations, if required PC5. Recognise rank/ badge of rank in police and military PC6. Identify various firearms in use in public and police PC7. Identify improvised explosive devices
Knowledge and Understanding (K)	
Element	Knowledge and Understanding
A. Organisational Context	The user/individual on the job needs to know and understand: KA1. Private Security Agencies (Regulation) Act – 2005 and organisational procedures KA2. Reporting system within your organisation and workplace
B. Technical / Domain Knowledge	The user/individual on the job needs to know and understand: KB1. Importance of security for society, institutions and corporate KB2. Risks and threats to society and corporate KB3. Organisations dealing with security KB4. Organisation of private security sector KB5. Different sub-sectors of private security KB6. Role of private security sector KB7. Types of hazards/ disaster and emergencies KB8. Different types of weapons and firearms in use in public and police KB9. Improvised explosive devices KB10. Badges of ranks in police and armed forces
Skills (S)	
A. Core Skills / Generic Skills	The user/ individual on the job needs to know and understand how to: SA1. Communicate effectively SA2. Maintenance and safe handling of weapon and ammunition
B. Professional Skills	The user/ individual on the job needs to know and understand how to: SB1. Respond to risks and threats SB2. Carry out assigned task as per organizational procedure SB3. Take decisions in line with role and responsibility SB4. Use weapon and ammunition effectively

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NOS Code	SSS/N0201		
Credits (NVEQF/NVQF/NSQF)	TBD	Version Number	1.0
Sector	Private Security	Drafted on	20 February 2013
Sub-sector	1. Commercial 2. Industrial 3. Personal protection	Last reviewed on	1 March 2013
		Next review date	1 January 2015



National Occupational Standard



Overview

This unit provides Performance Criteria, Knowledge & Understanding and Skills & Abilities for armed security guards in safe handling of firearms.



SSS/N0202 Observe safety norms while handling firearms

Unit Code	SSS/N0202
Unit Title (Task)	Observe safety norms while handling firearms
Description	This unit provides Performance Criteria, Knowledge & Understanding and Skills & Abilities for armed security guards in safe handling of firearms.
Scope	<p>Safety procedures with regard to firearms:</p> <ul style="list-style-type: none"> • Acquaint yourself with the mechanical and operating characteristics of the firearm • Learn to operate a firearm under the supervision of a trainer • Do not modify a firearm or repair it yourself • Do not only rely on the firearm's safety mechanism • Always assume that a firearm is loaded • Before handing over a firearm or receiving it from someone always inspect its chamber to confirm that it is unloaded • Do not give a firearm to children, untrained persons or someone who is not authorized to handle it • Always unload a firearm while not in use • Always keep the barrel of the firearm pointed in a safe direction • Do not cover the muzzle of the firearm with your hands or rest it on the foot or against your body. • Keep the safety catch on at all times to make a firearm 'safe' • Do not play with the trigger of the firearm • Do not hang a loaded firearm by its sling or keep it at a place where it is liable to slip and fall • Always use correct and authorized ammunition • Do not use misfired or damaged ammunition • Before using a firearm ensure that its barrel is free from obstruction • Do not use firearm while under the influence of alcohol/ intoxicants • Do not use firearm for celebratory firing • Use firearm with due precaution in crowded places and avoid collateral damage • Handle misfires with due precaution <p>Precaution to deal with misfire:</p> <ul style="list-style-type: none"> • Keep the barrel pointed in a safe direction • Wait for five seconds • Open the breech and remove the misfired ammunition • Reload firearm and resume firing
Performance Criteria (PC) w.r.t the Scope	
Element	Performance Criteria



SSS/N0202 Observe safety norms while handling firearms

<p>Observe safety norms</p>	<p>To be competent, the user/individual on the job must be able to:</p> <p>PC1. Follow safety procedures with regard to firearms PC2. Insist on colleagues and subordinates adhering to safety procedures. PC3. Ensure security and safety of firearm in storage and during carriage PC4. Handle misfires correctly PC5. Maintain firearm before and after its use PC6. Ensure documents related to firearm are complete and updated PC7. Report inadequacies/ incidents to superior</p>
<p>Handle firearms safely</p>	<p>To be competent, the user/individual on the job must be able to:</p> <p>PC1. Identify illegal/ defective/ modified firearm or ammunition PC2. Receive requisite training before using a firearm PC3. Follow safety procedures with regard to firearms PC4. Avoid collateral damage while using a firearm PC5. Use firearm effectively PC6. Handle misfires correctly PC7. Report inadequacies/ incidents to superior</p>
<p>Knowledge and Understanding (K)</p>	
<p>A. Organisational Context (Knowledge of the company / organisation and its processes)</p>	<p>The user/individual on the job needs to know and understand:</p> <p>KA1. Organisational procedure regarding safe handling, use and storage of firearm and ammunition KA2. Basic documents regarding firearms and ammunition KA3. Reporting of inadequacies/ incidents to superior</p>
<p>B. Technical / Domain Knowledge</p>	<p>The user/individual on the job needs to know and understand:</p> <p>KB1. The mechanical and operating characteristics of the firearm KB2. Type and characteristics of ammunition</p>
<p>Skills (S)</p>	
<p>A. Core Skills / Generic Skills</p>	<p>The user/ individual on the job needs to know and understand how to:</p> <p>SA1. Be responsible and safety conscious SA2. Ensure safety and security of firearm SA3. Adhere to safety precautions</p>
<p>B. Professional Skills</p>	<p>The user/ individual on the job needs to know and understand how to:</p> <p>SB1. Use firearms effectively SB2. Handle misfires SB3. Avoid collateral damage SB4. Avoid accidents with firearms SB5. Communicate effectively</p>



SSS/N0202 Observe safety norms while handling firearms

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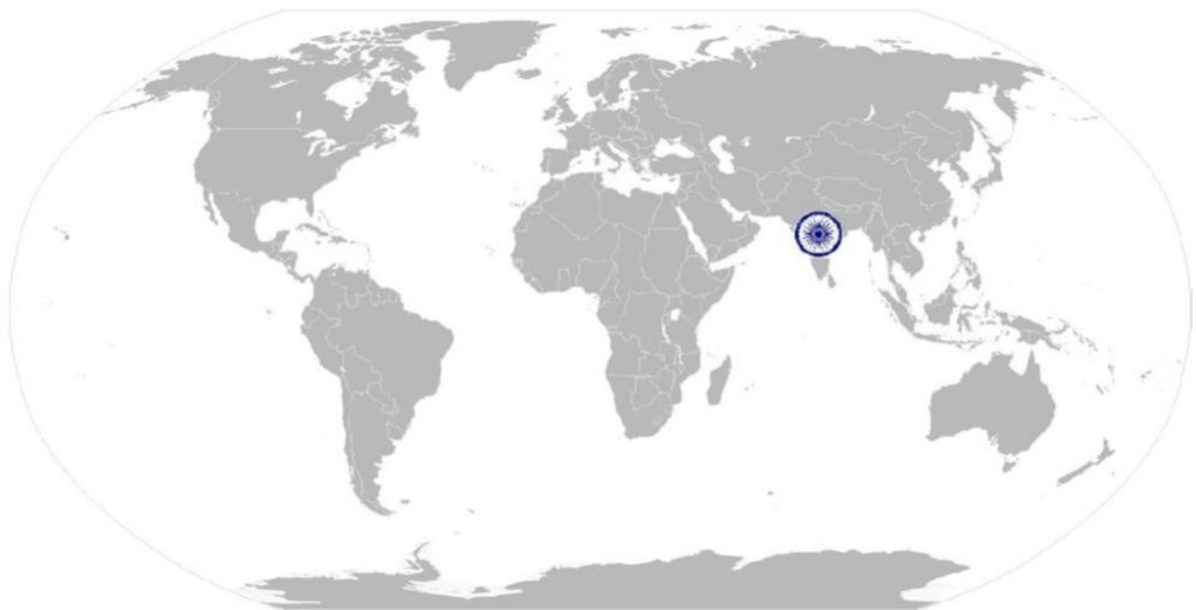
NOS Code	SSS/N0202		
Credits (NVEQF/NVQF/NSQF)	TBD	Version Number	1.0
Sector	Private Security	Drafted on	01 Apr 2013
Sub-sector	1. Commercial 2. Industrial 3. Personal protection	Last reviewed on	11 Apr 2013
		Next review date	01 Apr 2015

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National Occupational Standard



Overview

This unit provides Performance Criteria, Knowledge & Understanding and Skills & Abilities for armed security guards in dealing with security situations warranting use of licensed firearms while on duty.



SSS/N0203 Deal with security situations warranting use of licenced firearms

National Occupational Standard

Unit Code	SSS/N0203
Unit Title (Task)	Deal with security situations warranting use of licensed firearms
Description	This unit provides Performance Criteria, Knowledge & Understanding and Skills & Abilities for armed security guards in dealing with security situations warranting use of licensed firearms while on duty.
Scope	<p>Licensed firearms: Firearms and ammunition for which government has issued license for procurement, use and carriage</p> <p>Firearms:</p> <ul style="list-style-type: none"> • Muzzle-loading shotguns • Single/ double barrel breech loading shotguns • Rifles • Revolvers • Pistols <p>Security situations warranting use of firearm:</p> <ul style="list-style-type: none"> • Self defence • Threat to life and property • Providing close protection duties • Criminal trespass to vulnerable areas and critical installations • Threat posed by wild/ violent animals <p>Relevant Legislation/ Regulations:</p> <ul style="list-style-type: none"> • The Indian Penal Code, 1860. Right to self defence and property • The Code of Criminal Procedure, 1973. <ul style="list-style-type: none"> • Power to seize offensive weapons • Lodging of complaint and first information report • The Arms Act, 1959 <ul style="list-style-type: none"> • Power to demand production of license • Arrest of persons conveying arms under suspicious circumstances • Deposit of arms on ceasing to be lawful • Seizure and detention under orders of the Central Government • Offences and penalties
Performance Criteria (PC) w.r.t the Scope	
Element	Performance Criteria
Assess a security situation correctly	<p>To be competent, the user/individual on the job must be able to:</p> <p>PC1. Anticipate threat/ risks to life and property</p> <p>PC2. Assess security situations warranting use of firearms</p>



SSS/N0203 Deal with security situations warranting use of licenced firearms

	<p>PC3. Inform superiors about developing security situation</p> <p>PC4. Maintain a safe distance from the miscreants/ crowd/ mob</p>
Use firearm effectively	<p>To be competent, the user/individual on the job must be able to:</p> <p>PC1. Identify individual(s) endangering life and property</p> <p>PC2. Load firearm</p> <p>PC3. Take suitable cover</p> <p>PC4. Warn individuals/ miscreants endangering life and property</p> <p>PC5. Take aim and fire as per laid down procedures</p> <p>PC6. Avoid collateral damage</p> <p>PC7. Maintain safety of self and others</p> <p>PC8. Report to superiors</p> <p>PC9. Record incident</p> <p>PC10. Preserve evidence</p>
Knowledge and Understanding (K)	
A. Organisational Context (Knowledge of the company / organisation and its processes)	<p>The user/individual on the job needs to know and understand:</p> <p>KA1. Relevant legislation/ regulations and organizational procedures related to use of firearms while performing guarding duties</p> <p>KA2. Limits of your role and responsibility</p> <p>KA3. Possible threat/ risks to life and property in the assigned premises</p> <p>KA4. Layout and routine of the premises</p>
B. Technical / Domain Knowledge	<p>The user/individual on the job needs to know and understand:</p> <p>KB1. Characteristics of firearm and its ammunition</p> <p>KB2. Safety procedure with regard to firearm</p> <p>KB3. Modus operandi of criminals/ miscreants against life and property</p> <p>KB4. Effective use of firearms</p>
Skills (S)	
A. Core Skills / Generic Skills	<p>The user/ individual on the job needs to know and understand how to:</p> <p>SA1. Anticipate threats/ risks</p> <p>SA2. Assess situation</p> <p>SA3. Characteristics of firearm and ammunition</p> <p>SA4. Observe safety procedures</p>
B. Professional Skills	<p>The user/ individual on the job needs to know and understand how to:</p> <p>SB1. Use firearm effectively</p> <p>SB2. Handle misfires</p> <p>SB3. Avoid collateral damage</p>



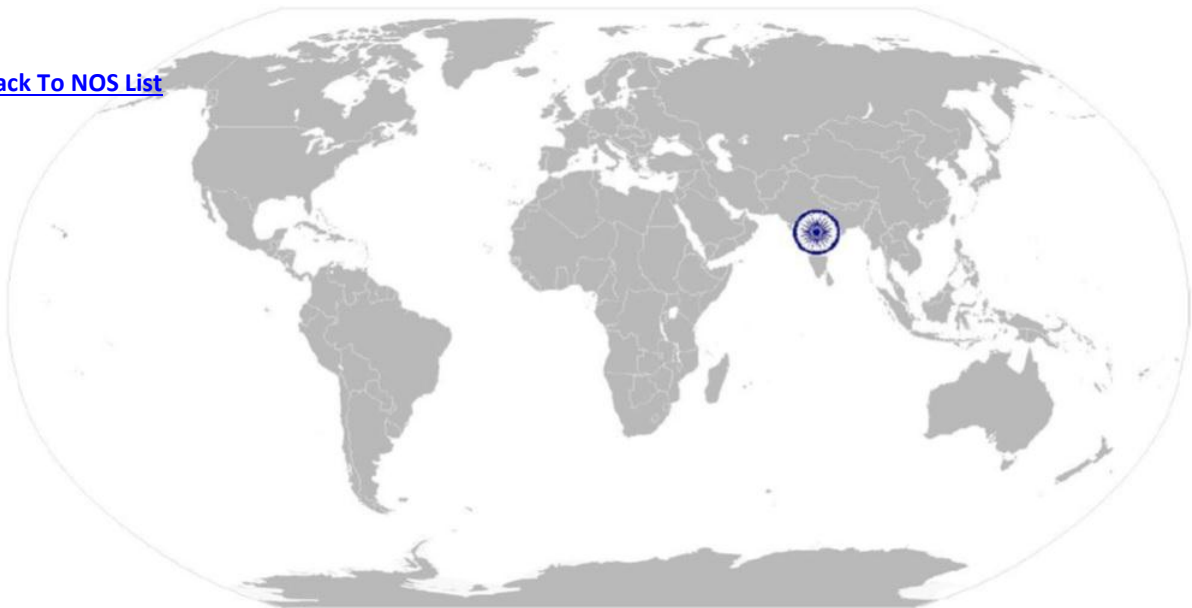
SSS/N0203 Deal with security situations warranting use of licenced firearms

	SB4. Inform superiors SB5. Record incidents
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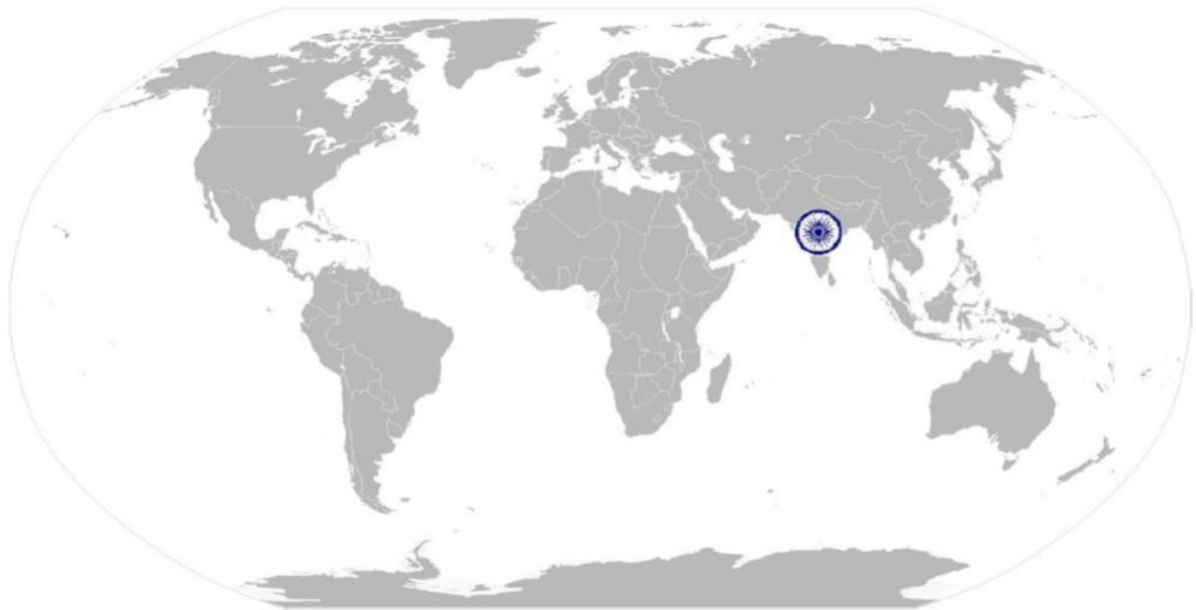
NOS Code	SSS/N0203		
Credits (NVEQF/NVQF/NSQF)	TBD	Version Number	1.0
Sector	Private Security	Drafted on	01 Apr 2013
Sub-sector	1. Commercial 2. Industrial 3. Personal protection	Last reviewed on	11 Apr 2013
		Next review date	01 Apr 2015

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National Occupational Standard



Overview

This unit provides Performance Criteria, Knowledge & Understanding and Skills & Abilities to armed security guards while providing private armed guarding service to people, property and premises.



SSS/N0204 Provide private armed guarding service to people, property and premises

National Occupational Standard

Unit Code	SSS/N0204
Unit Title (Task)	Provide private armed guarding service to people, property and premises
Description	This unit provides Performance Criteria, Knowledge & Understanding and Skills & Abilities to armed security guards while providing private armed guarding service to people, property and premises.
Scope	<p>People, Property and Premises:</p> <ul style="list-style-type: none"> • People who may enter or exit from the premises -staff, residents, workers, visitors, officials, vendors, service providers, public • Property- movable and immovable; secured and unsecured • Premises – fenced, gated, covered, open, guarded, unguarded <p>Armed Guarding and Observation:</p> <ul style="list-style-type: none"> • Assume charge of a designated post • Observe activities in the area of responsibility by day or night • Use firearm to deter and as a last resort <p>Patrolling. Briefing, preparation, day or night patrol, composition of patrol, means of movement and communication for patrol, equipment for the patrol</p> <p>Security Equipment. For surveillance, screening & search, communication and safety</p> <p>Weapons. Authorized and licenced weapons.</p> <p>Risks, Threats and Hazards. Situations arising from various crimes, incidents, accidents, emergencies, crowd, aggressive behaviour, natural or manmade causes</p> <p>Security Breaches. Intrusion, trespass, violence and crime against people, property and premises</p> <p>Effective Communication:</p> <ul style="list-style-type: none"> • Written and spoken language skills • Use of telephone, mobile and walkie-talkie • Ability to communicate with visitors, employees, team members and superiors <p>Objects/ Items. Weapons, objects/ items relating to victims/ criminals</p> <p>Emergencies. Accidents, medical and fire incident</p> <p>Documents for. People, material,reporting, other forms and formats</p> <p>Reporting:</p> <ul style="list-style-type: none"> • Routine and emergency reporting to colleagues, seniors, police, emergency services • Reporting verbally/ in writing or over telephone/ mobile/ walkie-talkie
Performance Criteria (PC) w.r.t the Scope	
Element	Performance Criteria
Guard people,	To be competent, the user/individual on the job must be able to:



SSS/N0204 Provide private armed guarding service to people, property and premises

<p>property and premises</p>	<p>PC1. Familiarise with the area of your responsibility PC2. Guard people, property and premises as per site instructions PC3. Receive briefing for guard duty and patrolling PC4. Patrol designated premises as per instructions PC5. Use security equipment to carry out your task PC6. Report and respond to security breaches PC7. Maintain basic security registers</p>
<p>Carry out search of designated premises</p>	<p>To be competent, the user/individual on the job must be able to:</p> <p>PC1. Carry out or support searches as per instructions PC2. Caution and report risks & threats during the search PC3. Liaise with other search parties in the premises PC4. Detain suspect(s) during the search and report to superior PC5. Use firearm, if situation so warrants PC6. Prevent tampering of evidence and report PC7. Maintain personal safety PC8. Maintain communication during search PC9. Report incident details to superiors</p>
<p>Knowledge and Understanding (K)</p>	
<p>A. Organisational Context</p>	<p>The user/individual on the job needs to know and understand:</p> <p>KA1. General awareness of deployment in premises and neighbourhood KA2. Organisational procedures with respect to security of people, property and premises KA3. Means of available communication KA4. Basic security registers KA5. Reporting/ debriefing procedure</p>
<p>B. Technical / Domain Knowledge</p>	<p>The user/individual on the job needs to know and understand:</p> <p>KB1. Methods of assigned guarding, monitoring and patrolling KB2. Response to likely risks and threats at the place of duty KB3. Use of licenced firearm KB4. Use of communication equipment</p>
<p>Skills (S)</p>	
<p>A. Core Skills / Generic Skills</p>	<p>The user/ individual on the job needs to know and understand how to:</p> <p>SA1. Take quick and correct decisions in a developing security situation SA2. Adjust to workplace environment SA3. Communicate effectively SA4. Safety consciousness</p>
<p>B. Professional Skills</p>	<p>The user/ individual on the job needs to know and understand:</p> <p>SB1. Effective use of weapon and ammunition SB2. Assignment instructions as per assigned role SB3. Report and record incidents accurately</p>

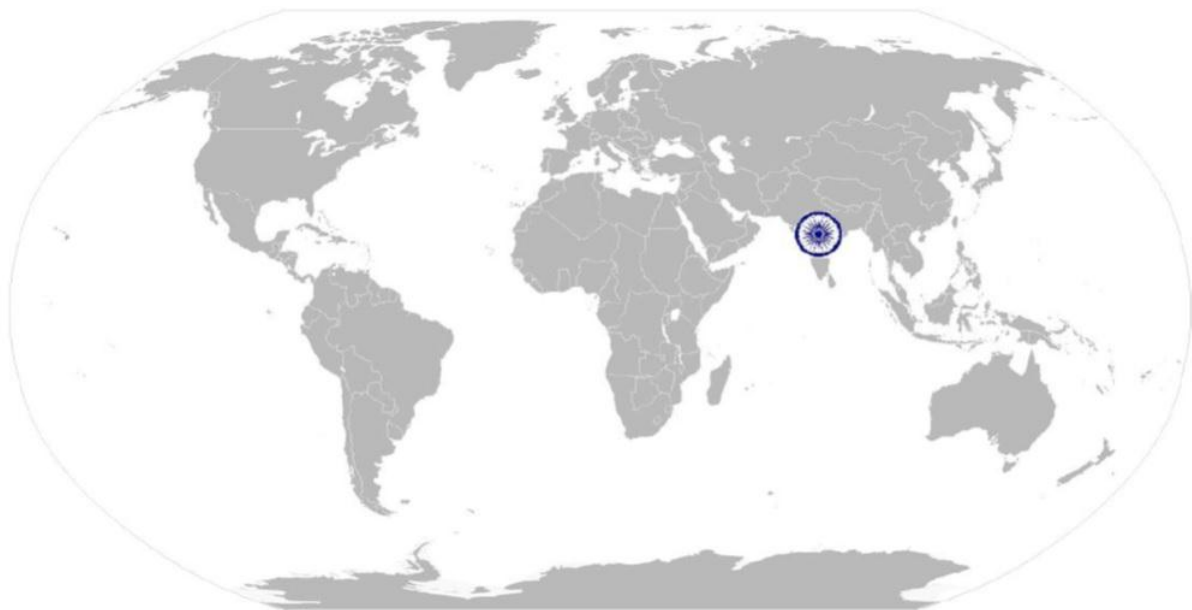


SSS/N0204 Provide private armed guarding service to people, property and premises

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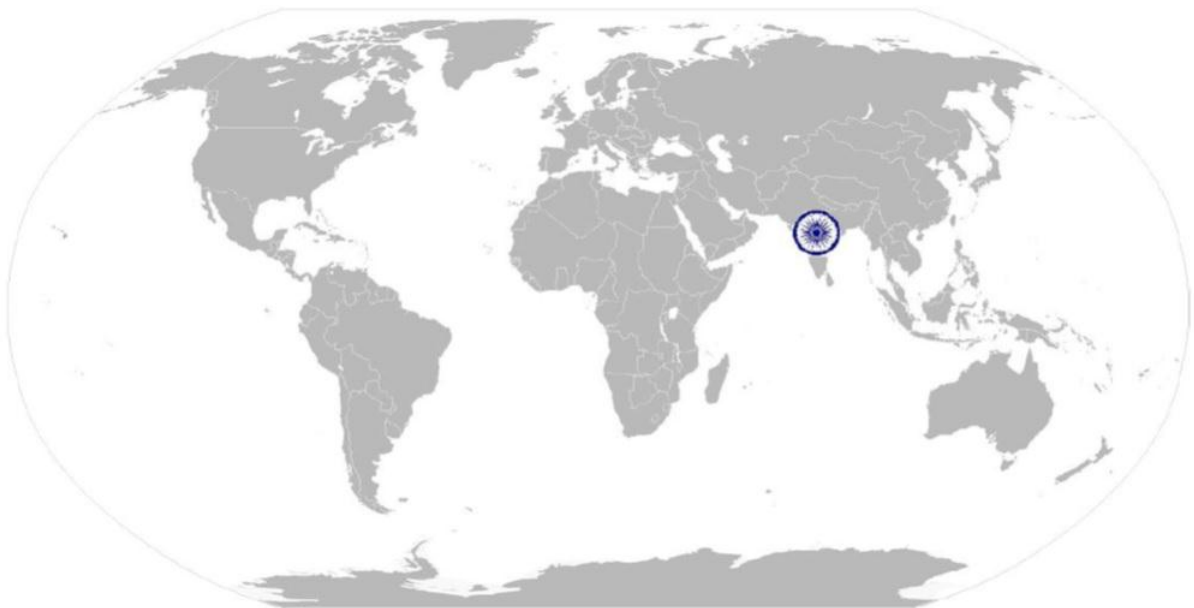
NOS Code	SSS/N0204		
Credits (NVEQF/NVQF/NSQF)	TBD	Version Number	1.0
Sector	Private Security	Drafted on	01 Apr 2013
Sub-sector	1. Commercial 2. Industrial	Last reviewed on	11 Apr 2013
		Next review date	01 Apr 2015

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National Occupational Standard



Overview

This unit provides Performance Criteria, Knowledge & Understanding and Skills & Ability for armed security guards to support guarding duties with licenced firearms.



SSS/N0205 Support guarding duties with licenced firearms

National Occupational Standard

Unit Code	SSS/N0205
Unit Title (Task)	Support guarding duties with licenced firearms
Description	This unit provides Performance Criteria, Knowledge & Understanding and Skills & Ability for armed security guards to support guarding duties with licenced firearms.
Scope	<p>Licensed firearms: Firearms and ammunition for which government has issued a license for procurement, use and carriage</p> <p>Firearms:</p> <ul style="list-style-type: none"> • Muzzle-loading shotguns • Single/ double barrel breech loading shotguns • Rifles • Revolvers • Pistols <p>Relevant Legislation/ Regulations:</p> <ul style="list-style-type: none"> • The Indian Penal Code, 1860. Right to self defence and property • The Code of Criminal Procedure, 1973. <ul style="list-style-type: none"> • Power to seize offensive weapons • Lodging of complaint and first information report • The Arms Act, 1959 <ul style="list-style-type: none"> • Power to demand production of license • Arrest of persons conveying arms under suspicious circumstances • Deposit of arms on ceasing to be lawful • Seizure and detention under orders of the Central Government Offences and penalties <p>Explosive Act, 1884 and The Explosive Substances Act, 1908</p> <p>Private Security Agencies Regulation Act - 2005</p> <p>Organizational Procedures: Maintain safety of self, principal and public; avoid collateral damage</p> <p>Security Incidents: Un-authorized entry, trespass; aggressive behaviour, robbery, theft, dacoity, violence, assault, kidnapping, mob violence, use of weapons and firearms by anti-social elements</p> <p>Identification, Friend or Foe (IFF): Established protocol to identify own team members from possible miscreants; 'challenging' procedure; use of passwords</p> <p>Deployment Contexts: Commercial and industrial</p> <p>Collateral Damage: Injury suffered by third party or damage incurred to property/assets following a security incident</p> <p>Records: Incident reports, registers, statement of evidence, notebook entry</p>
Performance Criteria(PC) w.r.t. the Scope	
Element	Performance Criteria
Operate and maintain firearms	To be competent, the user/individual on the job must be able to:



SSS/N0205 Support guarding duties with licenced firearms

	<p>PC1. Ensure safety precautions and safe handling of weapon in line with safety instructions and organization’s procedures</p> <p>PC2. Ensure safe storage of weapon, ammunition, accessories and spares in line with relevant regulations and organization’s procedures</p> <p>PC3. Test weapon to assess its proper functioning in line with safety instructions/ requirements</p> <p>PC4. Report faults and get weapon repaired from an authorized artificer</p> <p>PC5. Operate weapon in accordance with legislation / established procedures</p> <p>PC6. Maintain weapon after use</p> <p>PC7. Maintain license and records pertaining to weapon, ammunition, spares and repairs in line with relevant regulations</p>
<p>Support guarding duties using firearms</p>	<p>To be competent, the user/individual on the job must be able to:</p> <p>PC1. Receive instructions with regards to deployment and responsibility</p> <p>PC2. Co-ordinate with security sub-unit deployed in the area of responsibility</p> <p>PC3. Understand IFF (identification, friend or foe) protocol practiced in the premises/ property</p> <p>PC4. Support guarding duties in various deployments</p> <p>PC5. Observe development of an untoward situation</p> <p>PC6. Respond early to a security incident</p> <p>PC7. Challenge miscreants to deter and defend</p> <p>PC8. Report to designated superior, if possible, before using firearms</p> <p>PC9. Use firearm as a ‘last resort’ in case security situation so warrants</p> <p>PC10. Ensure personal safety and security of weapon</p> <p>PC11. Avoid collateral damage</p> <p>PC12. Render first aid to the injured and arrange their evacuation</p> <p>PC13. Secure scene of incident</p> <p>PC14. Cooperate in investigation</p> <p>PC15. Report Sequence of Incident to designated superior</p>
<p>Knowledge and Understanding (K)</p>	
<p>A. Organizational Context</p>	<p>The user/individual on the job needs to know and understand:</p> <p>KA1. Details of site/location and area of responsibility</p> <p>KA2. Other security deployment in and around area of responsibility</p> <p>KA3. IFF protocol and procedures for team members</p> <p>KA4. Likely security situations that may warrant use of firearms</p> <p>KA5. Organizational procedure and guidelines for dealing with security incidents</p> <p>KA6. Communication protocol for reporting</p> <p>KA7. Issue of verbal warning to miscreants</p> <p>KA8. Procedure for reporting and recording security incidents</p>



SSS/N0205 Support guarding duties with licenced firearms

B. Technical Knowledge	<p>The user/individual on the job needs to know and understand:</p> <p>KB1. Relevant legislation / regulations regarding private defence, safety of property and use of minimum force.</p> <p>KB2. Relevant legislation/ regulations, organisation’s procedures regarding possession, safe custody and carriage of weapon and ammunition</p> <p>KB3. Organisational procedures with regard to maintenance of weapon</p> <p>KB4. Types of weapons permitted for armed security duties</p> <p>KB5. Types of arms licenses and legal procedure for inter-state carriage of weapon and ammunition</p> <p>KB6. Types of ammunition for weapons in use and their characteristics</p> <p>KB7. Characteristics and method of operation of the weapon</p> <p>KB8. Weapon and ammunition’s storage requirements</p> <p>KB9. Procedure to deal with misfires and malfunctions of the weapon</p> <p>KB10. Various domain specific deployments which need armed security guard cover</p> <p>KB11. First aid procedure</p>
Skills (S)	
A. Core Skills/ Generic Skills	<p>The user/ individual on the job needs to know and understand how to:</p> <p>SA1. Communicate with team mates and stakeholders</p> <p>SA2. Assess situation requiring the use of firearms</p> <p>SA3. Identify various weapons in use in public and police</p>
B. Professional Skills	<p>The user/individual on the job needs to know and understand how to:</p> <p>SB1. Use firearms effectively</p> <p>SB2. Able to clear misfires and stoppages in weapon</p> <p>SB3. Avoid collateral damage</p>

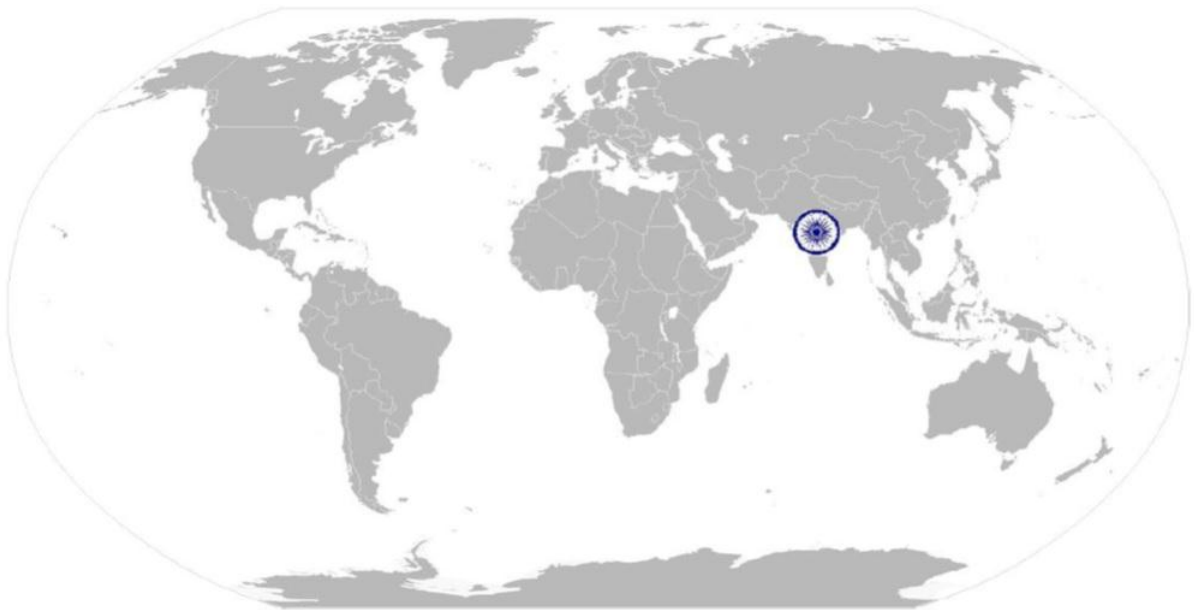
NOS Version Control

NOS Code	SSS/N0205		
Credits (NVEQF/NVQF/NSQF)	TBD	Version number	1.0
Sector	Private Security	Drafted on	01 Apr 2013
Sub-sector	1. Commercial 2. Industrial	Last reviewed on	11 Apr 2013
		Next review date	01 Apr 2015

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National Occupational Standard



Overview

This unit provides Performance Criteria, Knowledge & Understanding and Skills & Ability for armed security guards to carry out routine armed guarding duties using licenced firearms.



SSS/N0206 Carry out routine armed guarding duties

National Occupational Standard

Unit Code	SSS/N0206
Unit Title (Task)	Carry out routine armed guarding duties
Description	This unit provides Performance Criteria, Knowledge & Understanding and Skills & Ability for armed security guards to carry out routine armed guarding duties using licenced firearms.
Scope	<p>Safety and Security Equipment: In-built safety features of the vehicle, personal protective equipment, weapon and ammunition, communication equipment, fire extinguishers, distress alarm, first-aid kit</p> <p>Threat/ Risks: Road accident, vehicle breakdown, medical emergencies, potential criminal/miscreant action, fire accident</p> <p>Concerned Agencies: Controlling headquarter/ superiors, police, ambulance service, road patrol, hospital services</p> <p>Task-related Details: Details of principal(s), composition of the team, vehicle, threat/risks involved, itinerary of the principal(s), contact details, routes, alternate routes, halts, pick-up point, timings</p> <p>Equipment/ Aids: Route map, contact details of designated superior and concerned agencies</p> <p>Firearms and Potential Weapons: Firearms – shotguns, rifles, revolvers, pistols. Potential weapons are those objects which can be used as a weapon.</p> <p>Response: Raise distress alarm; seek help; use firearm to deter and resist; ensure safety of self/ principal/ team members; disengage from situation quickly</p> <p>Responsive Action: Deter, disengage, evacuate, take principal to cover, retaliate with fire, shut down in the vehicle, report, seek assistance</p>
Performance Criteria(PC) w.r.t. the Scope	
Element	Performance Criteria
Performance Criteria for the unit	<p>To be competent, the user/individual on the job must be able to:</p> <p>PC1. Use appropriate weapon & ammunition, personal safety gear and other equipment/ aids, as per organizational procedure</p> <p>PC2. Receive briefing from designated superior</p> <p>PC3. Co-ordinate with other team members and armed guards, if assigned</p> <p>PC4. Check vehicle for any suspicious indications</p> <p>PC5. Instruct driver, principal(s), and team members on security and safety aspects</p> <p>PC6. Maintain communication with designated superior</p> <p>PC7. Maintain vigilance against possible threat/ risks</p> <p>PC8. Report incident to concerned agencies and seek assistance</p> <p>PC9. Respond by taking appropriate and approved action</p> <p>PC10. Maintain security and safety of self and others</p> <p>PC11. Avoid collateral damage to bystanders/ assets</p> <p>PC12. Disengage from situation before it escalates beyond control</p> <p>PC13. Report incidents and record relevant information</p>



SSS/N0206 Carry out routine armed guarding duties

Carry out person/asset protection	To be competent, the user/individual on the job must be able to: PC1. Maintain safety of the principal while responding to threat/ risks
Carry out vehicle escort duty	To be competent, the user/individual on the job must be able to: PC1. Co-ordinate with the driver of the vehicle for necessary details PC2. Follow organisational instructions on escorting of employees and guests
Knowledge and Understanding (K)	
A. Organizational Context	The user/individual on the job needs to know and understand: KA1. Relevant legislation/ regulations and organizational procedures related to armed guarding duties KA2. Limits of assigned role and responsibilities
B. Technical Knowledge	The user/individual on the job needs to know and understand: KB1. Required weapon & ammunition, safety gear, equipment/ aids and their method of use KB2. Threat/ risks associated with person/ asset protection and vehicle escort duties KB3. Task-related details associated with person/ asset protection and vehicle escort duties KB4. Communication protocol and contact details with designated superior/ concerned agencies KB5. Organizational procedures for dealing with security situations KB6. Firearms and potential weapons KB7. Reporting and recording procedure and formats KB8. Importance of recording details of security incidents, especially for use as evidence KB9. Security and safety requirements for person/ asset protection and vehicle escort duties KB10. Route chart including alternate and emergency routes, halts, bottle-necks etc
Skills (S)	
A. Core Skills/ Generic Skills	The user/ individual on the job needs to know and understand how to: SA1. Use communication equipment SA2. Respond during security situations SA3. Take initiative and correct decisions during security situations
B. Professional Skills	The user/individual on the job needs to know and understand how to: SB1. Anticipate/ identify potential threat/ risks SB2. Assess situation requiring the use of firearms SB3. Use firearm effectively SB4. Remove stoppages in firearm SB5. Avoid collateral damage

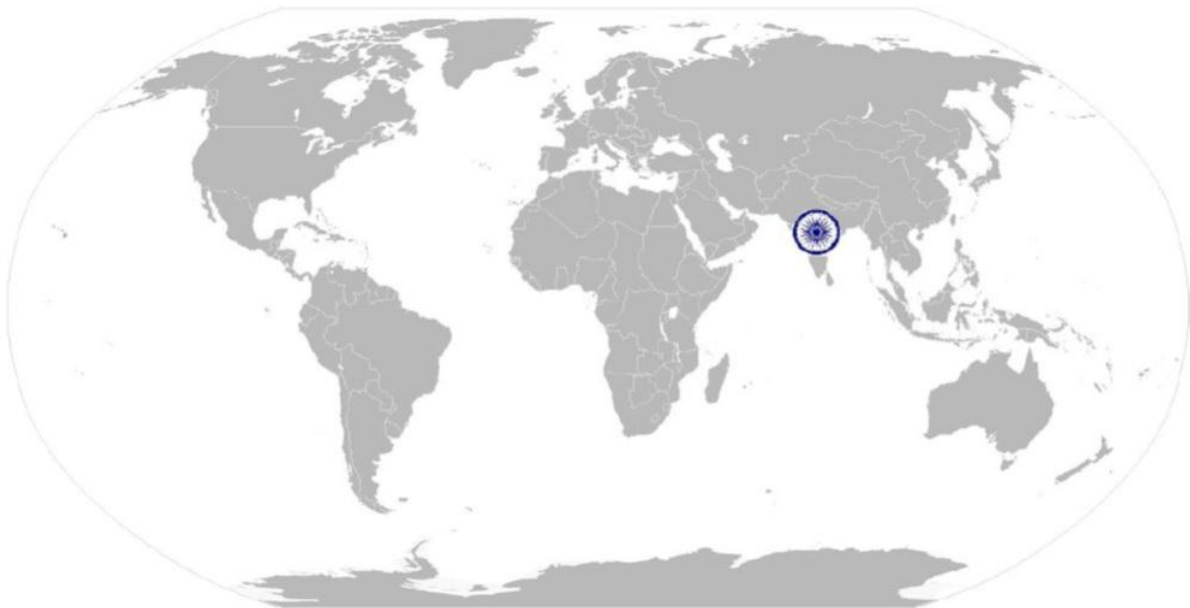


SSS/N0206 Carry out routine armed guarding duties

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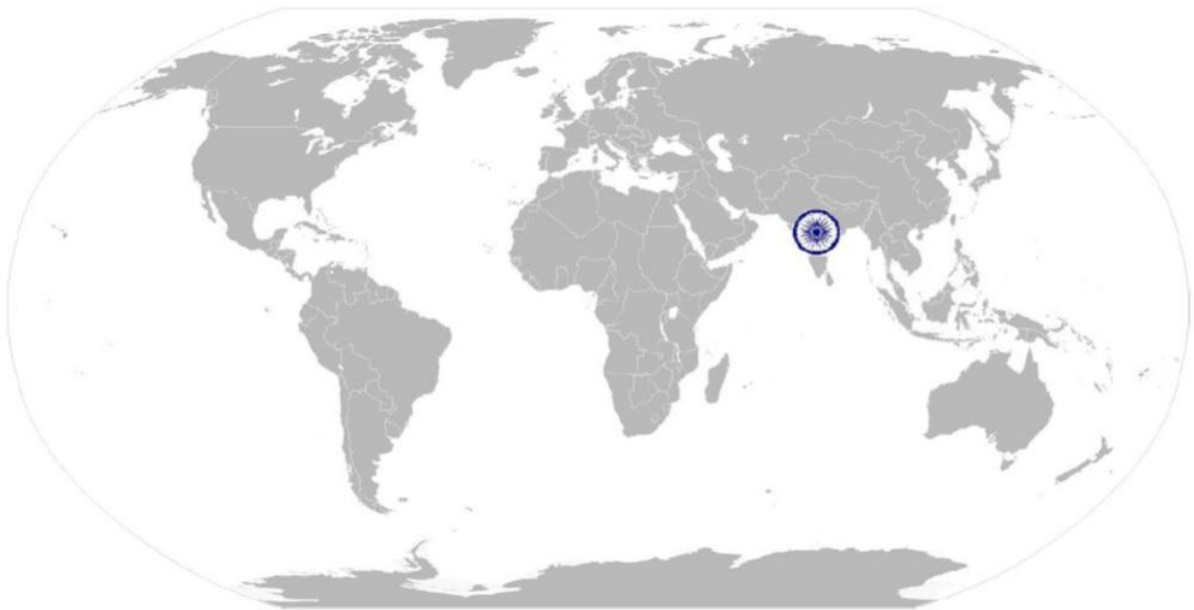
NOS Code	SSS/N0206		
Credits (NVEQF/NVQF/NSQF)	TBD	Version Number	1.0
Sector	Private Security	Drafted on	01 Apr 2013
Sub-sector	1. Commercial 2. Industrial	Last reviewed on	11 Apr 2013
		Next review date	01 Apr 2015

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National Occupational Standard



Overview

This unit provides Performance Criteria, Knowledge & Understanding and Skills & Abilities for armed security guards while providing support to cash and valuables-in-transit operations.



SSS/N0207 Support cash and valuables-in-transit operations

National Occupational Standard

Unit Code	SSS/N0207
Unit Title (Task)	Support cash and valuables-in-transit operations
Description	This unit provides Performance Criteria, Knowledge & Understanding and Skills & Abilities for armed security guards while providing support to cash and valuables-in-transit operators.
Scope	<p>Safety and Security Equipment:</p> <ul style="list-style-type: none"> • In-built safety features of the cash and valuables carrying vehicle • Secured containers for carrying cash and valuables • Personal protective equipment • Weapon and ammunition • Communication equipment • Global Positioning System • Fire extinguishers • Distress alarm • First-aid kit <p>Threat/ Risks:</p> <ul style="list-style-type: none"> • Criminal/miscreant action • Road accident • Vehicle breakdown • Fire accident • Medical emergencies <p>Concerned Agencies:</p> <ul style="list-style-type: none"> • Controlling headquarter/ designated superior • Police station, PCR vans, helpline • Ambulance and hospital services • Road patrol <p>Task-related Details:</p> <ul style="list-style-type: none"> • Team composition • Details of vehicle and consignment • Route, alternate routes, halts • Contact details of concerned agencies • Timings • Threat/risks involved • Reporting procedure <p>Actual and Potential Weapons:</p> <ul style="list-style-type: none"> • Actual weapons are real weapons • Non-lethal weapons – taser guns, pepper spray • Potential weapons are those objects which can be used as a weapon <p>Response:</p> <ul style="list-style-type: none"> • Raise distress alarm and seek help from concerned agencies • Shutdown in the vehicle • Do not stop the vehicle • Use weapon to deter and resist criminals and miscreants • Ensure safety of the team members and consignment • Disengage from situation before it escalates beyond control



SSS/N0207 Support cash and valuables-in-transit operations

	(a) Evacuate injured, if any
Performance Criteria (PC) w.r.t the Scope	
Element	Performance Criteria
Carry out cash and valuables-in-transit operations	<p>To be competent, the user/individual on the job must be able to:</p> <p>PC1. Maintain security during the loading/ unloading of cash/ valuables in the vehicle</p> <p>PC2. Check vehicle for any suspicious indications</p> <p>PC3. Ensure vehicle is properly secured after loading/ unloading</p> <p>PC4. Receive briefing from designated superior</p> <p>PC5. Use appropriate weapon & ammunition and safety & security equipment as per organizational procedure</p> <p>PC6. Co-ordinate with other team members</p> <p>PC7. Co-ordinate with other armed guard, if present</p> <p>PC8. Instruct driver and team members on security and safety aspects</p> <p>PC9. Maintain security of vehicle and valuables/ consignment during transit</p> <p>PC10. Not to permit stopping of vehicle at unscheduled halts</p> <p>PC11. Maintain communication with the concerned agencies</p> <p>PC12. Maintain vigilance against possible threat/ risks</p> <p>PC13. Report incident to concerned agencies and seek assistance</p> <p>PC14. Respond against threat/ risks appropriately</p> <p>PC15. Maintain security and safety of self, others and consignment</p> <p>PC16. Avoid collateral damage to bystanders/ consignment</p> <p>PC17. Disengage from situation</p> <p>PC18. Record relevant information</p> <p>PC19. Abort delivery or collection process, if situation so warrants</p>
Knowledge and Understanding (K)	
A. Organisational Context (Knowledge of the company/ organisation and its processes)	<p>The user/individual on the job needs to know and understand:</p> <p>KA1. Relevant legislation/ regulations and organizational procedures related to armed guarding and cash/ valuable-in-transit duties</p> <p>KA2. Limits of assigned role and responsibilities</p>
B. Technical/ Domain Knowledge	<p>The user/individual on the job needs to know and understand:</p> <p>KB1. Necessary weapon & ammunition and safety & security equipment as per organizational procedure and their use</p> <p>KB2. Threat/ risks associated with cash/ valuables-in-transit operations</p> <p>KB3. Organizational procedures for dealing with threat/ risks</p> <p>KB4. Task-related details associated with cash/ valuables-in-transit, operations</p> <p>KB5. Communication protocol and contact details with concerned agencies</p> <p>KB6. Methods of securing the vehicle and consignment</p>



SSS/N0207 Support cash and valuables-in-transit operations

	<p>KB7. Actual and potential weapons KB8. Reporting and recording of incidents KB9. Security and safety requirements as per relevant legislation/ regulations and organizational procedures KB10. Route, alternate routes, halts, bottle-necks etc</p>
Skills (S)	
A. Core Skills / Generic Skills	<p>The user/ individual on the job needs to know and understand how to:</p> <p>SA1. Communicate effectively SA2. Respond to a security situations SA3. Take initiative and correct decisions SA4. Report and record security incidents</p>
B. Professional Skills	<p>The user/individual on the job needs to know and understand how to:</p> <p>SB1. Anticipate/ identify potential threat/ risks SB2. Assess situation requiring the use of firearms SB3. Use firearms effectively SB4. Remove stoppages in firearm SB5. Avoid collateral damage</p>

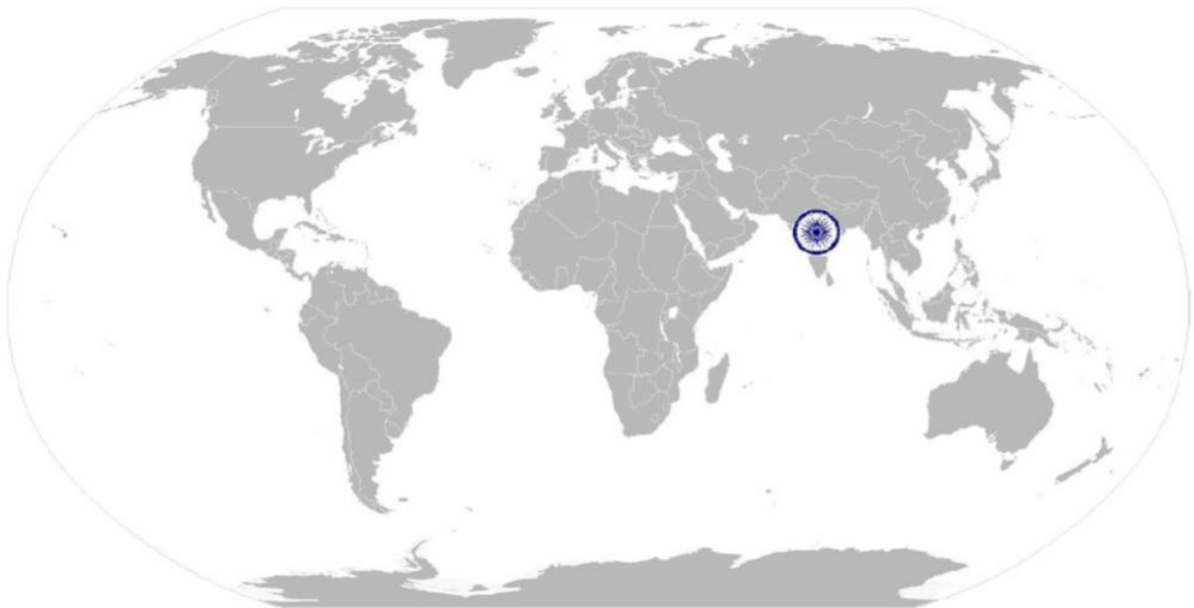
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NOS Code	SSS/N0207		
Credits (NVEQF/NVQF/NSQF)	TBD	Version Number	1.0
Sector	Private Security	Drafted on	01 Apr 2013
Sub-sector	1. Commercial 2. Industrial	Last reviewed on	11 Apr 2013
		Next review date	01 Apr 2015

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National Occupational Standard



Overview

This unit provides Performance Criteria, Knowledge & Understanding and Skills & Abilities for armed security guards in carrying out armed guarding duties in commercial deployments.



SSS/N0208 Armed guarding duties in commercial deployments

National Occupational Standard	Unit Code	SSS/N0208
	Unit Title (Task)	Armed guarding duties in commercial deployments
	Description	This unit provides Performance Criteria, Knowledge & Understanding and Skills & Abilities for armed security guard in carrying out armed guarding duties in commercial deployments.
	Scope	<p>Commercial Deployments:</p> <ul style="list-style-type: none"> • Single & multi-flat houses, row houses, condominiums, colonies and townships • Real estate, parks and public utilities • Schools, colleges, university and hostels • Banks and ATMs • Business parks, offices, shops and warehouses • ITES, BPO and KPO • Hotels, restaurants, guest houses, inns and motels • Hospitals, nursing homes and diagnostic laboratories • Malls, markets, bazars and shops • Cinema, theatre, multiplex, fairs and exhibitions • Sports complexes and stadiums • Live shows, weddings, congregation and rallies • Transport hubs and mass rapid transport system • Religious places and shrines • Tourist spots and monuments <p>Risks and Threats:</p> <ul style="list-style-type: none"> • Unauthorised entry and trespass • Aggressive and drunken behaviour • Loitering and littering • Eve teasing and molestation • Robbery, theft, pilferage and shoplifting • Violence and assault • Murder and suicide • Kidnapping • Accidents • Medical emergency • Public demonstration, labour unrest and crowd control • Fire accidents • Accidents while handling weapons • Natural & manmade hazards



SSS/N0208 Armed guarding duties in commercial deployments

	<p>Behavioural Standards:</p> <ul style="list-style-type: none"> • Alert and vigilant • Well-groomed and courteous • Responsive and helpful • Safety conscious • Respectful and caring towards elderly, women and children • Communicate effectively and assertively • Responsible and co-operative <p>Armed Security Duties:</p> <ul style="list-style-type: none"> • Respond to risks and threats • Control entry and exit • Check material movement • Surveillance and observation • Report to superiors • Basic security registers • Operate security equipment • Use of licenced firearms
Performance Criteria (PC) w.r.t the Scope	
Element	Performance Criteria
Carry out armed guarding duties in commercial deployments	<p>To be competent, the user/individual on the job must be able to:</p> <p>PC1. Carry out armed guarding duties as per organisation's procedures and instructions</p> <p>PC2. Observe and respond to risks and threats</p> <p>PC3. Use licenced firearms effectively</p> <p>PC4. Communicate effectively with concerned stakeholders</p> <p>PC5. Follow good behavioural standards</p> <p>PC6. Maintain basic security registers as prescribed</p> <p>PC7. Report incidents to superiors</p>
Knowledge and Understanding (K)	
A. Organisational Context	<p>The user/individual on the job needs to know and understand:</p> <p>KA1. Basic knowledge of premises and neighbourhood</p> <p>KA2. Site-specific threats/ risks</p> <p>KA3. Site security procedures and instructions</p> <p>KA4. Instructions on use of firearms</p> <p>KA5. Reporting procedure</p>
B. Technical / Domain Knowledge	<p>The user/individual on the job needs to know and understand:</p> <p>KB1. Characteristics of the fire arm and ammunition in use</p> <p>KB2. Safety procedure of the fire arm in use</p> <p>KB3. Characteristics of the security equipment in use in the premises</p> <p>KB4. Communication methods and equipment in use</p>



SSS/N0208 Armed guarding duties in commercial deployments

Skills (S)	
A. Core Skills / Generic Skills	<p>The user/ individual on the job needs to know and understand how to:</p> <p>SA1. Be vigilant and observant SA2. Identify risks & threats correctly SA3. Communicate to customers / stakeholders effectively</p>
B. Professional Skills	<p>The user/ individual on the job needs to know and understand how to:</p> <p>SB1. Carry out armed guarding duties SB2. Respond to risks & threats SB3. Use firearm safely and effectively SB4. Avoid collateral damage SB5. Communicate and report incidents correctly SB6. Use security and communication equipments</p>

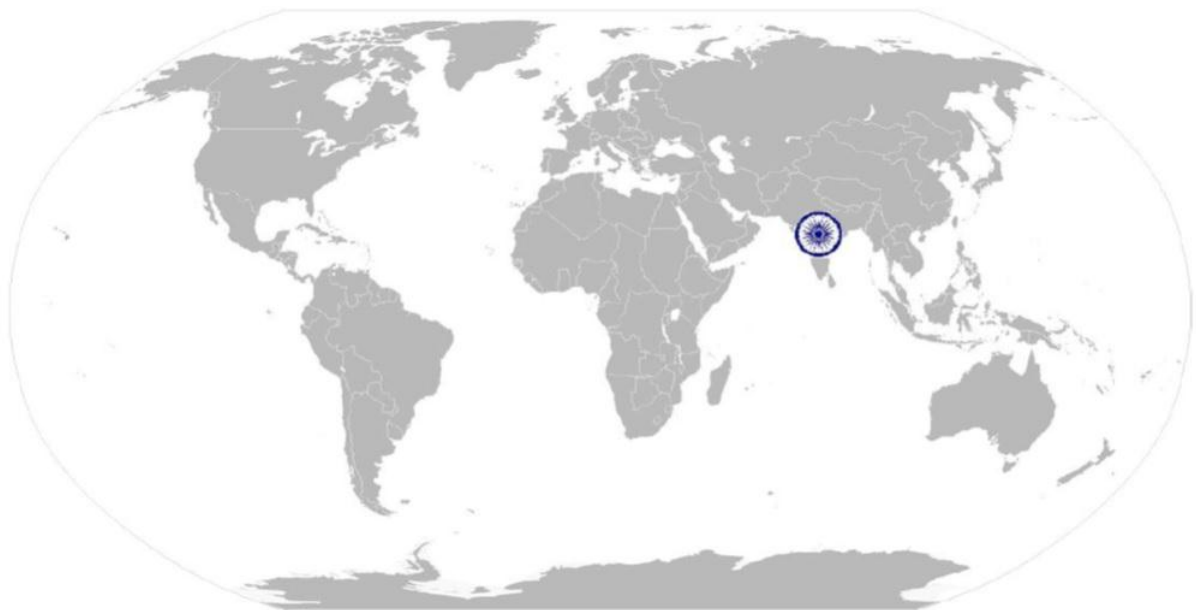
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NOS Code	SSS/N0208		
Credits (NVEQF/NVQF/NSQF)	TBD	Version Number	1.0
Sector	Private Security	Drafted on	01 Apr 2013
Sub-sector	Commercial	Last reviewed on	11 Apr 2013
		Next review date	01 Apr 2015

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National Occupational Standard



Overview

This unit provides Performance Criteria, Knowledge & Understanding and Skills & Abilities for armed security guards in carrying out armed guarding duties in industrial deployments.



SSS/N0209 Armed guarding duties in industrial deployments

National Occupational Standard

Unit Code	SSS/N0209
Unit Title (Task)	Armed guarding duties in industrial deployments
Description	This unit provides Performance Criteria, Knowledge & Understanding and Skills & Abilities for armed security guards in carrying out armed guarding duties in industrial deployments.
Scope	<p>Industrial Deployments:</p> <ul style="list-style-type: none"> • Factories and workshops • Plants • Mines • Refineries and pipe lines • Sea ports and air ports • SEZs • Container yards and warehouses • Transport and logistics • Infrastructure <p>Risks and Threats:</p> <ul style="list-style-type: none"> • Unauthorised entry and trespass • Aggressive and drunken behaviour • Eve teasing and molestation • Robbery, theft, pilferage and shoplifting • Violence and assault • Murder and suicide • Kidnapping • Accidents • Medical emergency • Public demonstration, labour unrest and crowd control • Fire accidents • Accidents while handling weapons • Natural & manmade hazards <p>Behavioural Standards:</p> <ul style="list-style-type: none"> • Alert and vigilant • Well-groomed and courteous • Responsive and helpful • Security conscious • Communicate effectively and assertively • Responsible and co-operative <p>General Security Duties:</p> <ul style="list-style-type: none"> • Respond to risks and threats • Control entry and exit



SSS/N0209 Armed guarding duties in industrial deployments

	<ul style="list-style-type: none"> • Check material movement • Surveillance and observation • Report to superiors • Basic security registers • Operate security equipment • Use of licenced firearms
Performance Criteria (PC) w.r.t the Scope	
Element	Performance Criteria
Carry out armed guarding duties in industrial deployments	<p>To be competent, the user/individual on the job must be able to:</p> <p>PC1. Carry out armed guarding duties as per organisation's procedures and instructions</p> <p>PC2. Observe and respond to risks and threats</p> <p>PC3. Use licenced firearms effectively</p> <p>PC4. Communicate effectively with stakeholders</p> <p>PC5. Follow good behavioural standards</p> <p>PC6. Maintain basic security registers as prescribed</p> <p>PC7. Report incidents to superiors</p>
Knowledge and Understanding (K)	
A. Organisational Context	<p>The user/individual on the job needs to know and understand:</p> <p>KA1. Basic knowledge of premises and neighbourhood</p> <p>KA2. Site-specific threats/ risks</p> <p>KA3. Site security procedures and instructions</p> <p>KA4. Instructions on use of firearms</p> <p>KA5. Reporting procedure</p>
B. Technical / Domain Knowledge	<p>KB1. Characteristics of the fire arm and ammunition in use</p> <p>KB2. Safety procedure of the fire arm in use</p> <p>KB3. Characteristics of the security equipment in use in the premises</p> <p>KB4. Communication methods and equipment in use</p>
Skills (S)	
A. Core Skills / Generic Skills	<p>The user/ individual on the job needs to know and understand how to:</p> <p>SA1. Be vigilant and observant</p> <p>SA2. Identify risks & threats correctly</p> <p>SA3. Communicate to customers / stakeholders effectively</p>
B. Professional Skills	<p>The user/ individual on the job needs to know and understand how to:</p> <p>SB1. Carry out armed guarding duties</p> <p>SB2. Respond to risks & threats</p> <p>SB3. Use fire arm safely and effectively</p> <p>SB4. Avoid collateral damage</p> <p>SB5. Communicate and report incidents correctly</p> <p>SB6. Use security and communication equipments</p>

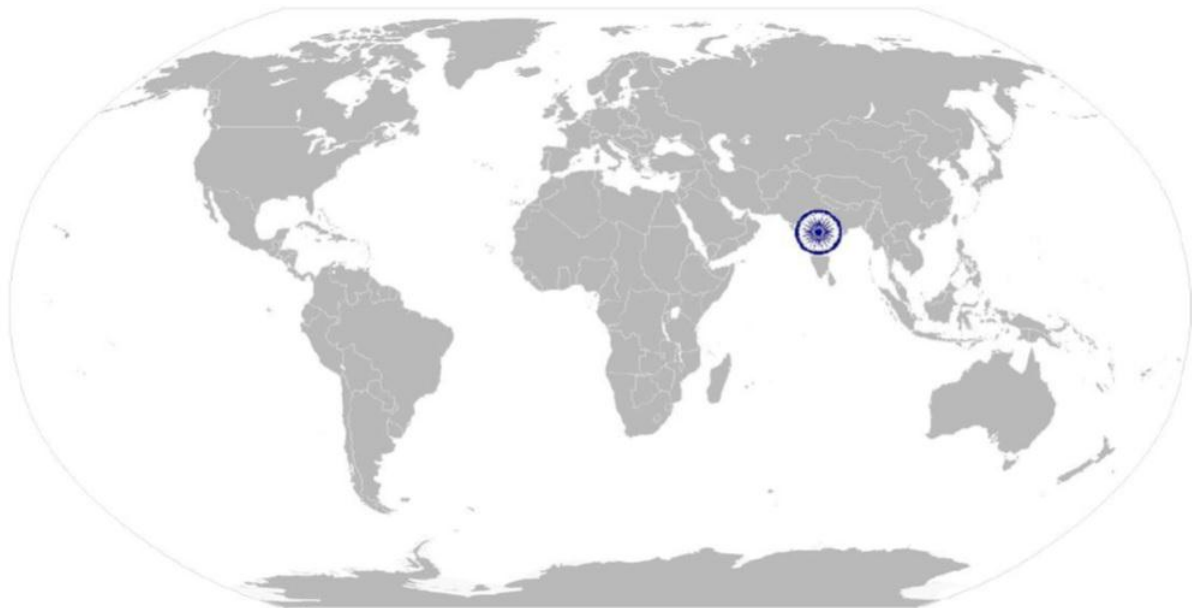


SSS/N0209 Armed guarding duties in industrial deployments

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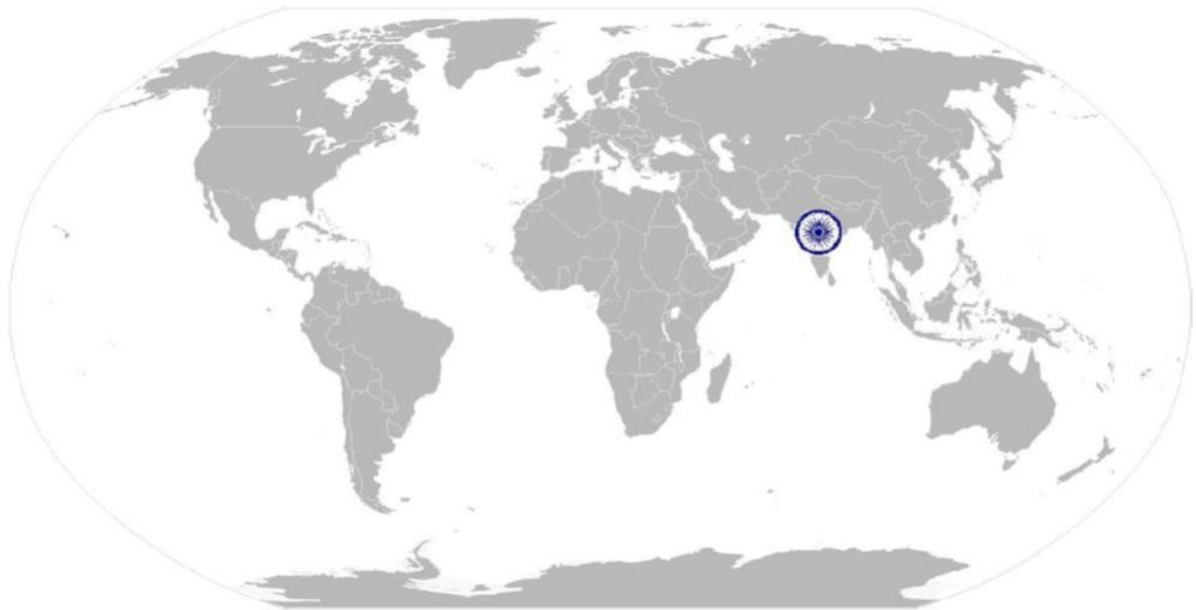
NOS Code	SSS/N0209		
Credits (NVEQF/NVQF/NSQF)	TBD	Version Number	1.0
Sector	Private Security	Drafted on	01 Apr 2013
Sub-sector	Industrial	Last reviewed on	11 Apr 2013
		Next review date	01 Apr 2015

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National Occupational Standard



Overview

This unit provides Performance Criteria, Knowledge & Understanding and Communication Skills & Abilities to project a positive image of self (Armed Security Guard) and the organisation.



SSS/N0210 Positive projection of self and the organisation

Unit Code	SSS/N0210
Unit Title (Task)	Positive projection of self and the organisation
Description	This unit provides Performance Criteria, Knowledge & Understanding and Communication Skills & Abilities to project a positive image of self (Armed Security Guard) and the organisation.
Scope	<p>Behavioural Standards/ Meet and Greet Procedures:</p> <ul style="list-style-type: none"> • Alert and vigilant • Well-groomed and courteous • Responsive and helpful • Respectful and caring towards elderly, women and children • Communicate politely and firmly • Safety consciousness • Responsible and co-operative <p>Traits and Habits. Honest, truthful, balanced temperament, integrity, disciplined and punctual</p> <p>Necessary Equipment. Authorised/ licenced firearm, pen, guard's notebook, whistle, torch, clothing as per the weather, communication equipment, if provided</p> <p>Site-specific Information.</p> <p>Pre-induction Training.</p>
Performance Criteria (PC) w.r.t the Scope	
Element	Performance Criteria
Conform to the organisation's standards of grooming and behaviour	<p>To be competent, the user/individual on the job must be able to:</p> <p>PC1. Maintain good health, personal hygiene & sanitation</p> <p>PC2. Comply with organisation's standards of grooming and personal behaviour</p> <p>PC3. Stay free from intoxicants (alcohol, tobacco and drugs)</p> <p>PC4. Wear organisation's uniform with name tab correctly and smartly</p> <p>PC5. Wear, carry and use personal protection gear and equipment</p> <p>PC6. Co-operate with team members</p> <p>PC7. Observe organisation's "Meet and Greet Procedure"</p> <p>PC8. Observe confidentiality as per organisational procedure</p> <p>PC9. Observe discipline and punctuality</p> <p>PC10. Follow safety procedure while handling firearm</p>
Execute tasks as per organisation's standards	<p>To be competent, the user/individual on the job must be able to:</p> <p>PC1. Carry out assigned tasks and duties diligently</p> <p>PC2. Co-operate with team members</p> <p>PC3. Support security duties by using licenced firearm</p>
Knowledge and Understanding (K)	
A. Organisational Context	The user/individual on the job needs to know and understand:



SSS/N0210 Positive projection of self and the organisation

	KA1. Expected standard of personal grooming and behaviour KA2. Importance of physical fitness KA3. Security deployment in the premises and neighbourhood KA4. Routine in the organisation
B. Technical/ Domain knowledge	The user/individual on the job needs to know and understand: KB1. Safe handling of firearm KB2. Use of communication equipment KB3. Use of security equipment
Skills (S)	
A. Core Skills / Generic Skills	The user/ individual on the job needs to understand: SA1. Organisation's "Meet and Greet Procedure" SA2. Organisation's work culture SA3. Honesty and integrity
B. Professional Skills	The user/ individual on the job needs to be: SB1. Physically fit and mentally robust SB2. Turned out neatly and impressively SB3. Conversant with the site knowledge SB4. Proficient in effective use of firearm SB5. Alert and vigilant SB6. Safety conscious

NOS Version Control

NOS Code	SSS/N0210		
Credits (NVEQF/NVQF/NSQF)	TBD	Version Number	1.0
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		Next review date	01 Apr 2015

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SSS/N0102 Conform to rudimentary legal requirements of Private Security Agencies (Regulation)
Act – 2005 when undertaking security tasks

National Occupational Standard

Overview

This unit provides Performance Criteria, Knowledge & Understanding and Skills & Abilities related to legal requirements to be conformed to while undertaking security tasks.



SSS/N0102 Conform to rudimentary legal requirements of Private Security Agencies (Regulation) Act – 2005 when undertaking security tasks

National Occupational Standard	Unit Code	SSS/N0102
	Unit Title (Task)	Conform to rudimentary legal requirements of Private Security Agencies (Regulation) Act – 2005 when undertaking security tasks
	Description	This unit provides Knowledge & Understanding and Skills & Abilities related to legal requirements to be conformed to while undertaking security tasks.
	Scope	<p>Legal Provisions. Applicable sections only.</p> <p>The Indian Penal Code, 1860.</p> <ul style="list-style-type: none"> • Right to private defence • Important property & bodily offences and their punishments • Important cognisable and non-cognisable offences <p>The Code of Criminal Procedure, 1973.</p> <ul style="list-style-type: none"> • Aid to magistrate and police • Public to inform on certain offences • Arrest by private person and procedure on such arrest • No unnecessary restraint/ detention • Lodging of complaint and first information report with police • Summons and warrants <p>The Arms Act, 1959</p> <p>Human Rights Act - 1993</p> <p>Explosive Act, 1884 and The Explosive substances Act, 1908</p> <p>Private Security Agencies Regulation Act – 2005</p> <p>The Private Security Agencies Central Model Rules - 2006.</p> <ul style="list-style-type: none"> • Para 4 - Verification • Para 5 – Security training • Para 6 – Physical standards • Para 15– Photo identity card • Para 16– Miscellaneous <p>Employees' Provident Funds</p> <p>Working hours, leave, minimum wage</p> <p>Employee's State Insurance</p>
Performance Criteria (PC) w.r.t. the Scope		
Element	Performance Criteria	
Carry out security duties with in basic legal provisions	<p>To be competent, the user/individual on the job must be able to:</p> <p>PC1. Comply with basic legal provisions applicable role and tasks</p> <p>PC2. Obtain clarity in case of lack of understanding</p> <p>PC3. Take cognisance of offences and report to superiors/ police</p> <p>PC4. Cooperate in investigations</p> <p>PC5. Give evidence in court, if required by law</p>	



SSS/N0102 Conform to rudimentary legal requirements of Private Security Agencies (Regulation) Act – 2005 when undertaking security tasks

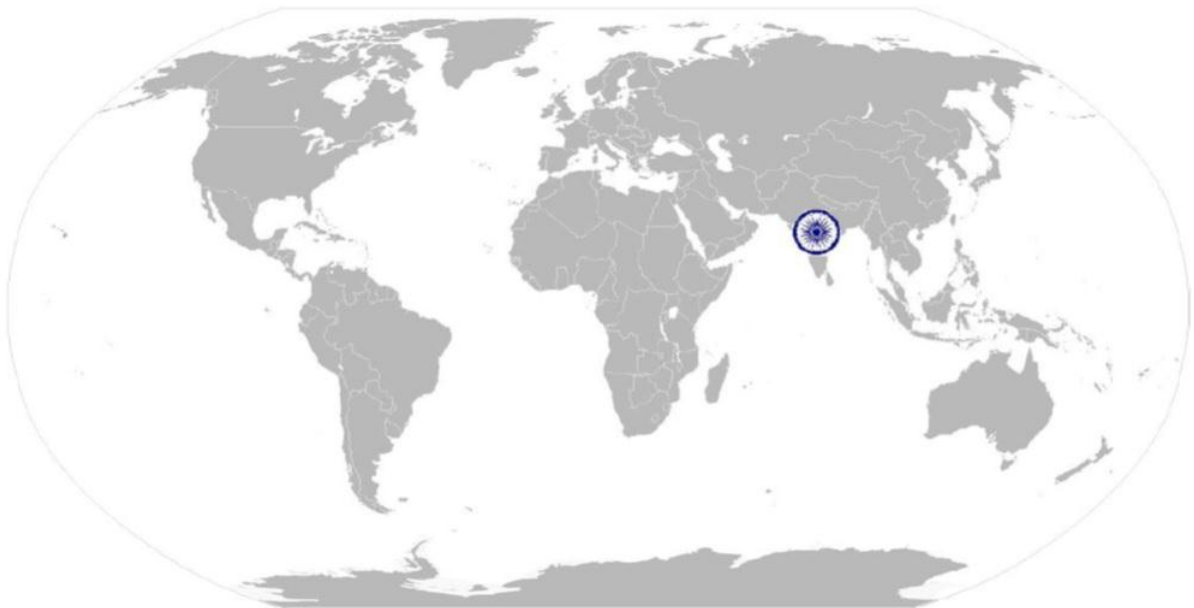
Knowledge and Understanding (K)	
Element	Knowledge and Understanding
A. Organisational Context	<p>The user/individual on the job needs to know and understand:</p> <p>KA1. Responsibilities and limitations of assigned role and tasks KA2. Concerned personnel to be contacted for necessary clarifications KA3. Procedures to be followed in situations having legal implications</p>
B. Technical / Domain Knowledge	<p>The user/individual on the job needs to know and understand:</p> <p>KB1. Reporting and recording of events KB2. Procedure for co-operating with investigations KB3. Difference between legal and illegal activities KB4. Legal implication of assigned role and tasks KB5. Process for rendering assistance to lodge complaints and first information report KB6. Method of giving evidence in court</p>
Skills (S)	
A. Core Skills / Generic Skills	<p>The user/ individual on the job needs to know and understand how to:</p> <p>SA1. Understand basic legal provisions SA2. Report and record incidents SA3. Clarify doubts from superior</p>
B. Professional Skills	<p>The user/ individual on the job needs to know and understand how to:</p> <p>SB1. Understand legal and illegal actions</p>

NOS Version Control

NOS Code	SSS/N0102		
Credits (NVEQF/NVQF/NSQF)	TBD	Version Number	1.0
Sector	Private Security	Drafted on	20 February 2013
Sub-sector	1. Commercial 2. Industrial 3. Personal protection	Last reviewed on	1 March 2013
		Next review date	1 January 2015



National Occupational Standard



Overview

This unit provides Performance Criteria, Knowledge & Understanding and Skills & Ability to maintain personal health & hygiene and observe/respond to basic workplace safety requirements.



SSS/N0108 Health and safety

National Occupational Standard

Unit Code	SSS/N0108
Unit Title (Task)	Health and safety
Description	This unit provides Performance Criteria, Knowledge & Understanding and Skills & Ability to maintain personal health & hygiene and observe/ respond to basic workplace safety requirements.
Scope	<p>Hazards and Risks:</p> <ul style="list-style-type: none"> • Fire • Electric short circuit, electric shock and electrocution • Medical emergency • Inflammable & toxic liquid/ gases • Accidents • Flooding • Malfunctioning elevators, escalators, staircase and ladders • Ventilation and suffocation • Improper use of safety gear and non-adherence to safety norms • Hygiene and sanitation <p>Organisational Procedures. Training and Drills. Personal Health, Hygiene and Habits. Services and Organisations. Security team and sub-unit; police and emergency services Devices and Safety Gears. Sensors & alarms, communication equipment, fire fighting equipment, personal safety gears, ladders, chutes, ropes and emergency lighting Reporting. Description of incident, time, date, place, casualties and action taken Causes of Fire. Types of Fire. Fire-fighting Equipment. Medical Emergencies. First-aid. Evacuation of Premises. Evacuation of Casualty.</p>
Performance Criteria (PC) w.r.t the Scope	
Element	Performance Criteria
Contribute to maintaining a safe workplace	<p>To be competent, the user/individual on the job must be able to:</p> <p>PC1. Carry out safety of workplace in line with organisational procedures</p> <p>PC2. Keep emergency and escape routes free from obstructions and report violation</p> <p>PC3. Wear personal safety gear and clothing as per organisational</p>



SSS/N0108 Health and safety

	<p>procedure</p> <p>PC4. Check violators of defined safety and security instructions and report violations</p> <p>PC5. Report to superiors and emergency service organisations for assistance in the event of emergencies</p>
Maintain personal health, hygiene and habits	<p>To be competent, the user/individual on the job must be able to:</p> <p>PC1. Undertake physical exercises and activities (commensurate with age)</p> <p>PC2. Maintain personal hygiene and good habits</p> <p>PC3. Refrain from alcohol, tobacco, drugs and other intoxicants</p> <p>PC4. Guard against sexually transmitted diseases and HIV</p> <p>PC5. Take precautions against common ailments</p>
Respond to fire accidents	<p>To be competent, the user/individual on the job must be able to:</p> <p>PC1. Identify and report fire hazards</p> <p>PC2. Carry out fire-fighting in line with organisational training and procedures</p> <p>PC3. Report fire incidents to superiors and emergency service organisations</p> <p>PC4. Participate in evacuation of casualty and premises</p>
Deal with medical emergency	<p>To be competent, the user/individual on the job must be able to:</p> <p>PC1. Render first-aid</p> <p>PC2. Use available basic first-aid equipment</p>
Knowledge and Understanding (K)	
A. Organisational Context	<p>The user/individual on the job needs to know and understand:</p> <p>KA1. Organization's procedure relating to safety in the workplace</p> <p>KA2. Details of emergency exits, alarm, signage and other safety equipment</p> <p>KA3. Reporting procedure for incidents and emergencies</p> <p>KA4. Details of local emergency service</p> <p>KA5. The requirements of maintaining physical fitness, personal hygiene and good habits</p> <p>KA6. Organization's procedure/ guidelines relating to fire safety</p> <p>KA7. Details of floor plans, emergency exits, alarm, signage and other fire-fighting equipment</p> <p>KA8. Reporting procedure for fire incidents</p> <p>KA9. Training and mock drills</p> <p>KA10. Details of emergency exits, alarm, signage and location of first-aid and evacuation equipment</p> <p>KA11. Reporting procedure in case of medical emergencies</p> <p>KA12. Contact details of local hospitals and ambulance services</p>
B. Technical / Domain Knowledge	<p>The user/individual on the job needs to know and understand:</p> <p>KB1. Risks and hazards</p>



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	<p>KB2. Personal safety equipment and clothing to be used</p> <p>KB3. Identify signage and warning</p> <p>KB4. Importance of sound health, hygiene and good habits</p> <p>KB5. Ill-effects of alcohol, tobacco and drugs</p> <p>KB6. The need to safeguard against sexually transmitted diseases and HIV</p> <p>KB7. Types of fire</p> <p>KB8. Causes of fire</p> <p>KB9. Fire alarms</p> <p>KB10. Types of fire-fighting equipment</p> <p>KB11. Fire-fighting procedure</p> <p>KB12. Personal safety equipment and clothing to be used</p> <p>KB13. First-aid</p> <p>KB14. Communicate effectively</p>
Skills (S)	
A. Core Skills / Generic Skills	<p>The user/ individual on the job needs to know and understand how to:</p> <p>SA1. Respond to emergencies</p> <p>SA2. Remain calm during emergencies</p> <p>SA3. Be an effective member of the team</p> <p>SA4. The value of physical fitness, personal hygiene and good habits</p> <p>SA5. Respond to fire incidents</p> <p>SA6. Remain calm</p> <p>SA7. Communicate effectively</p> <p>SA8. Identify medical emergency</p> <p>SA9. Rescue and evacuation of casualty</p>
B. Professional Skills	<p>The user/ individual on the job needs to know and understand how to:</p> <p>SB1. Raise alarm</p> <p>SB2. Respond with available equipment</p> <p>SB3. Report to senior/ emergency service organisations for assistance</p> <p>SB4. Carry out periodic walk-throughs to keep work area free from hazards and obstructions, if assigned</p> <p>SB5. Withstand work environmental stress</p> <p>SB6. Carry out duties during day/ night and inclement weather</p> <p>SB7. Maintain a positive outlook</p> <p>SB8. Identify potential fire hazards</p> <p>SB9. Respond with available/ appropriate equipment</p> <p>SB10. Keep work area free from fire hazards</p> <p>SB11. Respond with available manpower and equipment</p> <p>SB12. Render first-aid</p> <p>SB13. Report to senior/ medical emergency service organisations for assistance</p>



SSS/N0108 Health and safety

NOS Version Control

NOS Code	SSS/N0108		
Credits (NVEQF/NVQF/NSQF)	NA	Version Number	1.0
Sector	Private Security	Drafted on	20 February 2013
Sub-sector	1. Commercial 2. Industrial 3. Personal protection	Last reviewed on	1 March 2013
		Next review date	1 January 2015

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Criteria for Assessments for QP of Armed Security Guard

Criteria for Assessments for QP of Armed Security Guard						
Criteria for Assessment of Trainees						
Job Role	Armed Security Guard					
Qualification Pack	SSS/Q0201					
Sector Skill Council	Security Sector Skill Development Council					
Guidelines for Assessment:						
1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC 2. The assessment for the theory part will be based on knowledge bank of questions created by the SSC 3. Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training centre (as per assessment criteria below) 4. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/training centre based on this criteria 5. To pass the Qualification Pack, every trainee should score a minimum of 40% in overall test 6. In case of failure, the trainee is eligible to appear for reassessment						
					Marks Allocation	
Sr. No.	Code		Total Marks (100)	Out of	Theory	Skills Practical
1.	SSS/N0201	Security tasks in accordance with basic security practices	100	6	2	4
2.	SSS/N0202	Observe safety norms while handling firearms		9	3	6
3.	SSS/N0203	Deal with security situations warranting use of licensed firearms		9	3	6
4.	SSS/N0204	Provide private armed guarding service to people, property and premises		8	3	5
5.	SSS/N0205	Support guarding duties with licensed firearms		9	3	6
6.	SSS/N0206	Carry out routine armed guarding duties		9	3	6
7.	SSS/N0207	Support cash and valuable-in-transit operations		9	2	7
8.	SSS/N0208	Armed guarding duties in commercial deployments		5	2	3
9.	SSS/N0209	Armed guarding duties in industrial deployments		5	2	3
10.	SSS/N0210	Positive projection of self and the organisation		6	2	4
11.	SSS/N0102	Conform to rudimentary legal requirements of Private Security Agencies (Regulation) Act - 2005 when		6	4	2



Criteria for Assessments for QP of Armed Security Guard

		undertaking security tasks			
12.	SSS/N0108	Health and safety	4	1	3
13.	Continuous Comprehensive Evaluation by Training Provider Health and safety		15	5	10
Total			100	35	65